

School Payments System - DEMO Version

School Payments System (SPS) is an Access / SQL database designed to manage and analyse all aspects of parent/carer payments for activities such as field trips & curriculum resources. Program features include:

- Managing payments (cash / cheque / BACS / subsidy / bursary / transfers etc)
- Fund transfers to subjects
- Payment reports & analysis – student / tutor group / year group / subject etc
- Student information & photos
- Print options e.g. payment receipts, address & name labels
- Email – student / staff and parent / carers e.g. payment receipts
- Mail merge letters e.g. payment activity details

The demonstration version of the program will run in any version of Windows and requires the use of **Microsoft Access** (version 2007 or later). It is supplied with example staff, student, whole school and payments data based on a fictitious school, Mendip Heights.

The example data provided will allow schools to try out all the main features of the program in order to decide whether it will suit individual school needs before purchasing the full version. Email has been disabled in the demo version as this requires setting up to work on individual school systems.

Installing School Payments System Demo

Download and install the **SPS DEMO** from the **Mendip Data Systems** website:

www.mendipdatasystems.co.uk/demo-versions

All files will be installed to the folder **C:\Programs\MendipDataSystems\SPS\Demo**.

Shortcuts will be created in the **Start Menu** and on the desktop.

NOTE: If another folder is used, some of the files linked to the program will not work

Please do not pass on the files to any third party without permission (copyright – Mendip Data Systems)

Running the School Payments System Demo

Run the program from **School Payments System DEMO** shortcut on the desktop: 

When you log on, you will need to enter a user name & password.

For the demo version, you will need to use one of the supplied user accounts: **Manager or User**.

User Account	User Name	Password	Access Rights
Manager	111	111	Full including access to Admin Menu
User	999	999	Limited - no access to Admin menu

Passwords for all other staff accounts are scrambled & encrypted

Additional details are available by clicking the **Program Features** shortcut in the Start Menu.

The main program files are:

- program **SPS.accde** (after purchase this is replaced with an .accdb file with full program code)
- data file **SPS_DEMO_BE.accdb**

Other supplied files are needed to make full use various parts of the program. For example:

- Word templates for mail merge letters
- documentation for the main sections of the program (PDF files)
- image files used in the help topics

Upgrading to the full version

On purchasing the program, schools will be supplied with an empty data file together with instructions on how to import student and staff data from ***School Data Analyser***.

The full version also uses other programs in the ***Microsoft Office suite (Word / Excel / Outlook)***.

All data is stored in ***Microsoft SQL Server*** as this provides a highly secure and stable platform.

A free version of ***SQL Server*** can be obtained from the Microsoft website.

The program can be fully customised to individual school requirements.

It is open source software and schools are given full access to the program code.

Further details and prices are available by clicking the ***Upgrade Info*** shortcut on the ***Start Menu***

If you are interested in purchasing the full version, please email sales@mendipdatasystems.co.uk

You will then be provided with a license key to unlock the full version.